# Application Process Grades 7–12



### **GET TO KNOW US**

The best ways to get to know Oakwood School are to attend a Virtual Prospective Parent/Guardian Open House and a Virtual Student Information Session. Applications do not need to be submitted prior to attendance. To register, complete an online inquiry form to create an Oakwood Connected account.

### **LET US GET TO KNOW YOU**

Submit an online application. The Admission office will contact you to schedule your Zoom interview. Campus tours will be scheduled separately and held during the school day. All applicants will complete a writing prompt at the time of their campus visit.

### SUBMIT SUPPLEMENTAL MATERIALS

All applicants are required to submit transcripts through your Oakwood Connected account (including any previous standardized test scores) and three letters of recommendation: English, Math, and Administrator. Oakwood does not require the ISEE.

Submit an Application for the 2022-2023 School Year

Application Deadline: Friday, December 3, 2021 (to guarantee an interview)

**Final Application Deadline:** Friday, January 7, 2022

**Supplemental Materials Due:** January 14, 2022

Due to the volume of applications, we cannot guarantee an interview if an application is submitted after December 3.

### **DATES TO REMEMBER**

Prospective Parent /
Guardian Virtual Open House
September 23, 2021
7:00pm

Prospective Parent /
Guardian Virtual Open House
October 23, 2021
9:00am

Virtual Prospective Student Information Sessions

Please see the reverse of this page for dates.

Understanding Diversity, Equity, Inclusion & Belonging November 10, 2021 6:30pm Q & A with Department Chairs

Middle School: November 16, 2021 5:00pm High School: December 13, 2021 5:00pm

**Coffee with the Athletic Director** December 10, 2021 9:30am

# Step by Step Checklist



## 1. GET TO KNOW OAKWOOD – VIRTUAL & ON-CAMPUS EVENTS

Sign up for events through your Oakwood Connected account. Zoom links will be sent closer to the event date.

### □ Prospective Parent/Guardian Virtual Open House:

Thursday, September 23 @ 7:00pm or Saturday, October 23 @ 9:00am

### ☐ Prospective Virtual Student Information

**Sessions @ 4pm** (select one date): Middle School: 9/9, 9/30, 10/14, 11/4, 11/18, 12/2 High School: 9/14, 10/7, 10/21, 10/27, 11/18, 12/7

### ☐ Q & A with Department Chairs:

Middle School: November 16, 2021 @5pm High School: December 13, 2021 @5pm

### ☐ Understanding Diversity, Equity, Inclusion & Belonging at Oakwood:

November 10, 2021 @ 6:30pm & February 10, 2022 @ 7:00pm (must be an applicant to attend 2/10/22 event).

#### ☐ Coffee with the Athletic Director:

December 10, 2021 @ 9:30am

### ☐ PJ Chats with Current Oakwood Students:

Middle School: 1/8, 1/11, 1/25, 2/5, 2/19 High School: 1/15, 1/18, 2/8, 2/22 (must be an applicant to attend)

### ☐ Oakwood & the 21st Century Girl:

Saturday, January 22, 2022 @ 9:00am All self-identifying female applicants and their parent(s)/ guardian(s) are invited to attend a special presentation and workshop on the topics of gender (must be an applicant to attend).

### ☐ Attend Community Events:

We will send periodic invitations and links to view athletic events, concerts, theatre performances, and guest speakers.

# 2. SUBMIT AN APPLICATION – DECEMBER 3, 2021 or JANUARY 7, 2022

- ☐ While we will accept applications through January 7, 2022, we can only guarantee interviews to applications received by the December 3, 2021 deadline.
- ☐ Earlier applicants have greater flexibility in scheduling interview visits and allow our admission staff to begin getting to know your family sooner.

### 3. INTERVIEW, CAMPUS TOUR, & WRITING SAMPLE

- ☐ Once we receive your application, our office will contact you to schedule your Zoom interview.
- ☐ Select your campus tour date. Campus tours will be conducted during school hours and will include a short applicant writing assessment.

# 4. SUPPLEMENTAL APPLICANT FORMS – NO LATER THAN JANUARY 14, 2022

Confidential Teacher Recommendations (Math & English) and Confidential Administrative Recommendation: Log on to your Oakwood School account to electronically request Confidential Administrative and Teacher Recommendation forms from your child's current mathematics and English teachers.

If a student has the same teacher for mathematics and English, the second recommendation may be submitted by an academic teacher who has taught the student during the past two years.

- ☐ Confidential Supplemental Recommendations (Optional):

  Log on to your Oakwood School account to electronically request a recommendation from a coach, music teacher, dance instructor, non-profit leader, etc., and/or anyone else who knows your child outside of school. Maximum two supplemental recommendations.
- □ Parent Authorization for Release of School Records:
  Complete the Parent Authorization for Release of School
  Records to an official at your child's current school. It should
  be returned to Oakwood directly from the school (including
  any standardized testing) no later than January 14, 2022.
  We require a minimum of two school years.

### 5. FINANCIAL ASSISTANCE

### ☐ Application for Financial Assistance:

Refer to our website for Financial Assistance instructions and application process. Financial Assistance for School Tuition (FAST) application and required tax forms must be submitted to FAST **no later than January 14, 2022**.

☐ Contact Pam Tianco, Manager of Accounting & Financial Assistance, with questions. ptiangco@oakwoodschool.org 818.732.3060